

To: Chairman & Members of the Salcombe Harbour Board
(Cllrs R J Carter, M J Hicks, KRH Wingate and S A E Wright)
Co-opted Members – Mr J Barrett, Mr T Bass,
Mr C C Harling, Mr H Marriage, Mr M O'Brien and Mr P Waring)

Our Ref: CS/KT

cc: Remainder of Council for information
Usual press and officer circulation

28 October, 2011

Dear Member

A meeting of the **Salcombe Harbour Board** will be held in the **Main Hall, Cliff House, Salcombe** on **Monday, 7 November, 2011**, at **2.30 pm** when your attendance is requested.

Yours sincerely

Kathryn Trant
Member Services Manager

**FOR ANY QUERIES ON THIS AGENDA, PLEASE CONTACT KATHRYN TRANT
THE SENIOR MEMBER SUPPORT OFFICER ON DIRECT LINE 01803 861185**

A G E N D A

1. **Minutes** - to approve as a correct record and authorise the Chairman to sign the minutes of the meeting of the Board held on 26 September, 2011 (pages 1 to 11);
2. **Urgent Business** - brought forward at the discretion of the Chairman;
3. **Division of Agenda** - to consider whether the discussion of any item of business is likely to lead to the disclosure of exempt information;
4. **Declarations of Interest** – Members are invited to declare any personal or prejudicial interests, including the nature and extent of such interests, they may have in any items to be considered at this meeting;
5. **Public Question Time** – a period of up to 15 minutes is available to deal with questions from the public;
6. **Feedback from Harbour Community Forums** – to receive verbal reports from

Board Members who attend the Harbour Community Forums on behalf of the Board, and to appoint new Members required as a result of changes at annual Council;

7. **Review of Bye Laws Enforcement Policy** – to consider a report which asks Members to review the enforcement policy for Harbour bye-laws (pages 12 to 17);
8. **2011 Opinion Meter Survey** – to consider the results of the 2011 Opinion Meter Survey (pages 18 to 23);
9. **Performance Management** – to consider a report which set out the Harbour’s performance against agreed Performance Indicators (PIs) (pages 24 to 35);
10. **Matters for Future Consideration** – to consider a report which identifies matters for future consideration (pages 36 to 38);
11. **Exclusion of Public and Press** - to consider the following resolution to exclude the public and press:-

“That in accordance with Section 100(A)(4) of the Local Government Act 1972, the public and press be excluded from the meeting during consideration of the following items of business in order to avoid the likely disclosure to them of exempt information as defined in paragraphs 2 and 4 of Part 1 of Schedule 12A to the Act”;
12. **Moorings Policy Enforcement Appeals** – to consider a report which reviews a number of appeals from customers due to lose their moorings as they are no longer residents of South Hams (pages 39 to 62).

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- N.B.** Legal and financial officers will not, as a general rule, be present throughout all meetings, but will be on standby if required. Members are requested to advise the Member Support Service in advance of the meeting if they require any information of a legal or financial nature.

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MEMBERS ARE REQUESTED TO SIGN THE ATTENDANCE REGISTER

THIS AGENDA HAS BEEN PRINTED ON ENVIRONMENTALLY FRIENDLY PAPER

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